

**Financial Report to MCPA
WBL Risk Management Workshops
October 23 and 24, 2007
M-TEC –Lansing Community College**

BALANCE CARRIED OVER 35.47

REVENUES

Registrations – 210 @ \$100 each	\$ 21000.00
Interest earned on account	40.69
CEU fees	180.00

TOTAL **\$21256.16**

EXPENSES

Refunds – 6 @ \$100	600.00
CEU Processing and Conf Assist. (Sheila Brugger for two days)	400.00
CEU fees paid to LISD	175.00
Speaker Expenses (mileage – Eisinger)	87.30
Printing expense paid to LISD	680.70
Conference expenses reimbursed to J.Baty:	
postage	574.17
copy expenses	579.16
supplies	203.64
hotel, meals, mileage	560.33
clocks	780.03
speaker gifts	81.54
M-TEC (room,catering,)	6559.48
Total	9338.35

TOTAL EXPENSES **\$ 11281.35**

PROFIT **\$ 9974.81**

Check for \$9960 sent to MCPA treasurer on 2/1/08

(balance of \$14.81 left in account)

Notes: This year we again did two days, back-to-back, to accommodate increased registrations. Our registration revenue was up because we charged everyone the same amount (\$100). Last year we had charged only \$75 with an additional \$25 charge for those registering after a certain date. We continue to have a problem with unregistered walk-ins and we were able to accommodate most of them but with some difficulty in seating. Copy expenses continue to be high due to the number of handouts provided by our speakers. This year we gave each attendee an MCPA desk clock/pencil holder.